Saint Paul Planning Commission

City Hall Conference Center Room 40 15 Kellogg Boulevard West

Action Minutes

September 24, 2010 8:30 - 11:00 a.m.

I. Approval of minutes of September 10, 2010.

MOTION: Commissioner Gelgelu moved approval of the minutes of September 10, 2010. Commissioner Wickiser seconded the motion. The motion carried unanimously on a voice vote.

- **II.** Chairs Announcements
- **III.** Planning Directors Announcements
- **IV.** Zoning Committee

SITE PLAN REVIEW – List of current applications. (*Tom Beach*, 651/266-9086)

One item to come before the Site Plan Review Committee on September 21, 2010. Hamline University Student Center, a new building with underground parking located at the northeast corner of Snelling and Englewood.

NEW BUSINESS

#10-797-728 2446 University appeal – Appeal of staff determination that 10 parking spaces on the east side of the building at 2446 University Avenue cannot be used or counted for zoning purposes because the only access to these parking spaces is across the adjacent property. 2446 University Avenue West. (*Tom Beach*, 651/266-9086)

Commissioner Kramer reported that the Zoning Committee laid this case over to the October 14, 2010 meeting.

<u>Zoning Code Application Fees</u> – Approve resolution initiating study of Sec. 61.302 regarding application fees.

<u>MOTION</u>: Commissioner Kramer moved the Zoning Committee's recommendation to approve the resolution initiating a zoning study. The motion carried unanimously on a voice vote.

Commissioner Kramer announced that the next Zoning Committee meeting on Thursday, September 30, 2010 has been canceled.

V. Comprehensive Planning Committee

VI. Neighborhood Planning Committee

<u>Small Area and District Plan Guidelines and Plan Template</u> – Approve resolution adopting new guidelines for neighborhood planning. (*Merritt Clapp-Smith*, 651/266-6547)

<u>MOTION</u>: Commissioner Wencl moved the Neighborhood Planning Committee's recommendation to approve the resolution. The motion carried unanimously on a voice vote.

Commissioner Wencl announced the items on the agenda for the next Neighborhood Committee meeting on Wednesday, September 29, 2010.

VII. Transportation Committee

- **VIII.** <u>Holman Field Zoning Update</u> Informational presentation by Allen Lovejoy, Department of Public Works. (*Allen Lovejoy*, 651/266-6226)
- **IX.** Communications Committee
- X. Task Force Reports
- XI. Old Business
- XII. New Business
- XIII. Adjournment

Planning Commission Members: PLEASE call Sonja Butler, 651/266-6573, if unable to attend.